

**TC/BOE STRATEGIC PLAN SUBCOMMITTEE
MEETING MINUTES
OCTOBER 19, 2010**

CALL TO ORDER

Greg Strokes, BOE Chairman, called the meeting to order at 7:00 P.M. at the Enfield Town Hall, Enfield room.

MEMBERS PRESENT

BOE Members - Joyce Hall, Charles Johnson, Judy Apruzzese-Desroches, and Greg Strokes.

TC Members - Scott Kaupin Pat Crowley, Bill Lee

ALSO AT THE TABLE

Dr. John Gallacher and Matthew Coppler.

ALSO IN ATTENDANCE

Tony Torre, Tom Sirard and Donna Szewczak.

APPROVAL OF MINUTES

Motion by Joyce Hall, second by Bill Lee to approve minutes of October 5, 2010.

Matt Coppler Provided updates on:

- Incursion into Fermi Cap
- Estimated Maximum Capacity of Schools – Attachment

Scott Kaupin asked if and when the consultants would have a review of Enfield Street Elementary School and costs associated with campus setting.

Judy Apruzzese-Desroches stated we need to make a decision on the configurations of the grades; what our needs are and what we can do before we make a decision of which school to pick.

Pat Crowley mentioned we have more options with reuse of Fermi, should we choose Enfield High School as the site for the consolidated high school. Possible reuse ideas:

- Expanded Library
- Recreation Center
- Community Center
- Partnering w/ACC

A discussion was held on the concept of a 9th Grade Academy.

Bill Lee asked that staff look at possible relief of zoning issues for the two high schools.

Scott Kaupin – pull together a financial review of the different options.

Judy Apruzzese-Desroches asked the question of what will we be doing with the two elementary schools that will be vacated.

Greg Stokes stated we need to get a handle on the financial savings by consolidating the high schools. When will our student population reduce to fit into one of our buildings without expansion?

Agenda – Enfield Street Elementary Review and 9th Grade Academy

Next meeting date decided for November 4, 2010 at 7:00 P.M.

ADJOURNMENT

Motion to adjourn at 8:02 P.M.

Respectfully submitted,
Matthew Coppler

Estimated Maximum Capacity

The maximum capacity of all three schools, Enfield High School, Enrico Fermi High School and Enfield Street Elementary School, were calculated based on using the square footages of the classrooms and common areas and the code required occupancy rates for those specific areas. It should be noted that these results far exceed the real maximum capacity of the classrooms of 30 students per classroom or the more ideal capacity of 22 students per classroom. The numbers are also based on a maximum of 4 seatings in the cafeterias since that is about the maximum that can be reasonably achieved. The results for each school are as follows.

Enfield High School

There are 50 classrooms and 21 laboratory spaces. The classrooms equal about 36,200 square feet and have an occupancy of 1,738 students based on 20 square feet-net per student or 1,500 students using a maximum of 30 students per classroom. The laboratory space equals about 27,900 square feet and has an occupancy load of 552 based on 50 square feet -net per student. The cafeteria is about 5,400 square feet and has an occupancy load of 362 students at 15 square feet -net per student. Based on 4 lunch shifts, the cafeteria could accommodate 1,448 students, which we consider to be the controlling factor and the maximum potential occupancy of the school.

Enrico Fermi High School

There are 59 classrooms and 30 laboratory spaces. The classrooms equal about 42,500 square feet and have an occupancy of 1,959 students based on 20 square feet -net per student or 1,770 students using a maximum of 30 students per classroom. The laboratory space equals about 40,800 square feet and has an occupancy load of 782 based on 50 square feet -net per student. The cafeteria is about 7,200 square feet and has an occupancy load of 482 students at 15 square feet -net per student. Based on 4 lunch shifts, the cafeteria could accommodate 1,928 students, which we consider to be the controlling criteria and the maximum potential occupancy of the school. If three lunch shifts were utilized this would bring the occupant load of the school down to about 1,446 students.

Enfield Street Elementary School

At Enfield Street Elementary School, the classrooms and number of lockers are the controlling force in determining the maximum occupancy of the school, not the cafeteria. There are 20 regular sized classrooms and 4 smaller classrooms. The classrooms equal about 19,700 square feet and have an occupancy of 979 students based on 20 square feet-net per student or 648 students using a maximum of 30 students per large classroom and 12 students per small classroom. If we use the more realistic number for the occupant load of the classrooms, the maximum occupancy is 484 students, which we consider to be the controlling factor and the maximum potential occupancy of the school. Assuming we use double tier lockers, we can accommodate about 500 lockers in the building or about

one locker per student. Finally, the cafeteria is about 3,650 square feet and has an occupancy load of 243 students at 15 square feet -net per student. Based on 2 lunch shifts, the cafeteria could accommodate 486 students.